

January 28, 2015

Dear Search Committee Members:

It is my pleasure to recommend my colleague, Eric Curtis, for a teaching position in the drama department at your school.

Eric will bring a great deal of knowledge, experience, and passion to your drama department. He is energetic, funny, intelligent, and compassionate. In my role as school counselor, I find that Eric stands out amongst his colleagues as a teacher who is above average in his concern for students' well being. While all teachers at my school want students to achieve success, Eric goes "above and beyond" to assist students academically and pro-socially. Mr. Curtis is quick to notice when students need additional attention and intervention. He works tirelessly to help students achieve; when students need help outside of what he can provide, Eric also knows to ask for assistance.

Daily duties for Eric include teaching drama classes to 6th, 7th, and 8th grade students, with class sizes ranging from 8 to 27 students. Rather than being overwhelmed at the range of class sizes and maturity levels of his students, Mr. Curtis thrills at the challenge. When I have the opportunity to visit students while in his classroom, I always find students engaged and respected.

Outside of the regular duty day, Eric arranges a theatrical production once a year and a talent show once a year with Simmons students. Mr. Curtis organizes every aspect of these events: show selection, venue location, student participants, advertisement, concessions, ticket sales, rehearsals, costumes, props, set design... Eric excels at all of these tasks, yet also knows how to successfully delegate responsibilities so he can oversee productions in their entirety.

It has been my privilege to have Eric Curtis as a professional colleague, and I highly recommend him, without reservation, for the position currently posted at your school. Eric will be a strong asset to your team. If you have any questions regarding my recommendation, please do not hesitate to contact me at (406)750-9924 or mcox@d131.org.

Sincerely,

Molly Cox, Ph.D., LCPC (Montana)
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